CITY OF SHEFFIELD METROPOLITAN DISTRICT EDUCATION DEPARTMENT



Lowfield Primary School

London Road Sheffield S2 4NJ Headteacher Mr C Holder Tel 0114 255 2501 Fax 0114 250 9530 E Mail :enquiries@lowfield.sheffield.sch.uk <u>www.lowfield-primary-school.com</u>

Friday 13<sup>th</sup> September

Dear Parents and Carers,

Thank you for working with us to ensure your children make a good start in Key Stage Two (KS2). It is a big step for them moving into the "big playground" and settling in to Y3. All the small things you do really help though i.e. being in uniform, arriving on time and having all the correct equipment.

The teaching day is different in KS2 compared to KS1 and the length of the morning can feel a long time to small children. To address this we have decided to switch Y3 onto the same timetable as KS1. Consequently, their lunchtime will be from 11:40 to 12:40pm, the same as in KS1. This will mean that the children will have their lunch earlier than the rest of KS2 and they will have a playtime in the afternoon. We will start this from Monday 7<sup>th</sup> October. If you are taking your children home for lunch, please collect them from the office at 11:40 am. The start and finish times of the day are unaffected by this change to the timetable.

We trust that you will support us in this initiative. We believe that the change will enable our Y3 children to adjust better to life in KS2 and that as a result they will be happier and more focused in their learning

Yours faithfully,

Christopher Holder Headteacher

