



Admissions Policy

Policy Date: September 2022

Policy Reviewed: September 2024

Review Date: September 2025

Updates in blue

Reception Admissions

Parents will need to apply for a reception class place. The responsibility for admission to the reception classes rests with the local authority as explained in the Primary School Guide for Parents.

The Published Admission Number (PAN) is the maximum number of children Sheffield proposes to admit.

Normally, children will not be refused until that number is reached. Our current PAN for YR is 60.

All children admitted to YR can start in September but parents may choose to defer entry according to the birth date pattern below.

Date of birth Defer Date

September to December Start of Spring Term

January to March Start of Summer Term

April to August* Start of Summer Term

* April to August birth dates may defer entry straight into Y1 but this would forfeit the place at the school and require a new application for the Y1 place.

If you are not offered a place at our school you can appeal to an independent appeal panel.

All parents who apply for a place at Lowfield Primary School must commit to working in partnership with the school to ensure a broad and balanced curriculum, and must comply with school policies.

Parents wanting a place at Lowfield Primary School should contact Sheffield Schools Admissions to apply.

ed-admissions@sheffield.gov.uk

0114 273 5766

<https://www.sheffield.gov.uk/schools-childcare/apply-school-place>